

JOB DETAILS

Job Title

Division

Unit

Remuneration

Job Type Classification

Location - Country

Location - Province

Location - Town / City

Email CV to

Fund Manager: Blended Finance

Finance and Treasury

Finance

864 056,00

Permanent

South Africa

Gauteng

Centurion

recruitment@tianaconsulting.co.za

MAIN PURPOSE OF THE JOB

- To conceptualise, structure, develop and manage/implement innovative funding mechanisms, structures and partnerships with government and private sector external stakeholders so as to establish new blended finance funds to support profitable growth of the Bank's development and transformation reach.
- To build and maintain effective relationships with fund partners and stakeholders.
- Sourcing of grant and concessionary co-funding development funding lines in order to provide appropriate funding to support financing of development and transformation.
- Implement the funds and manage fund operations.
- Reporting on Fund impact.

Key Performance Areas

1. New Fund/ Business Development / Strategic Partnerships and Service Provider Management

- Lead the review and establishment of the memoranda of agreements for blended finance fund partnerships for the Bank.
- Where applicable represent Land Bank, as an appointed Board Member/Steering Committee Member, on partner and/or Fund Investee Boards/Steering Committees and ensure:
- Regular attendance of board/steering committee meetings and important related meetings.
- Make serious commitment to participate actively in committee work.
- Stay informed about board or other steering committee matters, including sufficient preparation for meetings, reviews and comments on minutes and reports.
- Building and maintaining collegial working relationships with partners, clients and board/steering committee and management teams.
- Develop briefs and input technical criteria for bids for service provider panels.
- Actively manage and monitor the portfolio to ensure adequate implementation and service delivery in respect of fund services as well as services to beneficiaries.
- Manage the resolution of fund execution disputes and ensure the development of guiding principles where applicable and required.

2. Management of the fund operations, reporting requirements for funds and funding lines

- Oversee fund execution queries and resolution of fund disputes.
- Review of grant disbursement drawdown requests for Land Bank and other participating financial institutions.
- Develop and review fund process flows, fund brochures and marketing material.
- Develop and review training material, structuring and funding frameworks to support fund execution.
- Develop and review the reporting templates and fund performance progress reports.
- Review and preparation of monthly, quarterly and periodic DALRRD and stakeholder reports as agreed in the respective MoAs of the funds.
- Manage internal fund reporting requirements on a periodic basis (monthly, quarterly, annual and on adhoc basis).
- Manage reporting to National Treasury and on an adhoc basis to Portfolio Committees of Parliament and any other external reporting as may be required from time to time.
- Negotiate funds and/or partnerships and rollout timelines with the relevant parties and dynamically manage expectations.
- Oversee system developments and enhancements to support fund implementation.
- Keep all stakeholders regularly informed of the status of the funds and partnerships.
- Oversee the management of periodic audit programmes and submission of information to internal and external auditors.

3. Client and stakeholder relationship management

- Manage relationships in accordance with policies, procedures and legal requirements.
- Manage relationships within the allocated time frame and resolve client queries and issues relating to the agreements promptly and professionally.
- Manage internal engagements with the funders/partners on funded transactions where restructures or business support is required for previously funded beneficiaries.
- Participates in events to represent Land Bank and project/fund interests including managing the market image of the funds.
- Facilitate meetings / steering committee engagements of the Bank with funders, partners and manage conflicts etc.
- Participation on a non executive director basis on Boards and committees of associated fund entities as nominated by the Bank.

4. Internal Stakeholder Management

- Provide training to relationship management and supporting business units (frontline divisions and support divisions) on the application of the funds.
- Provide support to internal stakeholders in their utilisation of the different funds.
- Engagement with various internal divisions to create an enabling environment for the utilisation of the funds and actively promote the utilisation of the various funds.
- Collaborating with internal stakeholders to unlock and unblock utilisation of the funds.
- Manage and monitor that execution of transactions is in line with the fund mandate and criteria.
- Participate in resolving internal fund disputes and provide guidance on fund rules where applicable and required.
- Manage fund steering committees and specialist internal departmental inputs to operationalise funds.

- Provide oversight on adherence to fund criteria for front line's transactions and submissions to credit committees / Third Party Funds Committee.
- Manage and track submissions to committees.

Preferred Minimum Education and Experience

- Honours Degree or Post-graduate Diploma in Financial Accounting / Agriculture / Financial Management/ Credit or Investment Management/ Engineering
- 7 years Project Management
7 years Post qualification experience which will typically include the following:
 - Business development and management of client and stakeholder relationships preferably in a financial and customer facing environment
 - Partnership development, structuring and knowledge of analysing a set of financial statements and do an assessment of financial/credit risks and operational risks
 - Knowledge of credit principles and practices and relevant legislation
 - Review of legal agreements to support the fund establishment and fund management operations
 - Knowledge of industry and business cycles
 - Knowledge of standard banking compliance requirements
 - Fund management experience
 - Developmental Finance and PPP (public private partnerships) experience
 - Financing of small , medium sized entities & cooperatives and large sized entities to support development impact projects and/or transformation.

Critical Competencies

- Microsoft Office
- Knowledge / Experience of financial and business analytical principles, tools and systems
- Knowledge of business environment
- Credit Risk Principles
- Economic Principles
- Financial and Business Acumen
- Customer Service Principles
- Financial Modelling
- Project and People Management
- Structuring of fund partnerships

Additional Requirements

- Travel as and when required
- Extended hours as and when required