

POSITION: LEGAL ADVISOR – COMMERCIAL
DEPARTMENT: LEGAL SERVICES UNIT
REPORTS TO: LEGAL SERVICES MANAGER
DURATION: PERMANENT
CLOSING DATE: 19 SEPTEMBER 2025

If you meet the inherent job requirements, please send your detailed CV to recruitment@tianaconsulting.co.za

Role Summary

To provide sound legal support to the organisation as part of the deal structuring team. To fulfil all statutory, reporting and legal advisory services in accordance with business requirements as well as provide legal solutions that minimize risk for transactions like franchise, contract finance, etc.

Outputs

- To provide prompt and sound legal advice and support to the organisation in particular the Fund Management Division.
- Form part of the investment team and consult regularly with team on proposed structure and developments and legal implications thereof.
- Attend due diligence assessment relating to NEF's investments.
- Performing legal due diligence assessment on deals.
- Identify legal risks and recommend mitigation methods for the risks relating to NEF's investments.
- Provide legal input to submission papers prepared for Investment Committee (s).
- Drafting, vetting and negotiating a range of commercial agreements e.g. loan agreements, sale of shares, sale of business, security documents etc. in line with NEF's funding terms and conditions.
- Ensure agreements are legally accurate and in accordance with the term sheet and Investment Committee approval.
- Ensure agreements are in line with latest legal developments.
- Manage costs/budget for work carried out externally.

Experience / Skills Required

- At least 3 – 5 years job related corporate and commercial law and banking and finance principles.
- Working knowledge of various computer programmes including Power Point, MS Word, Excel and Outlook.
- In depth knowledge of laws and legal processes in respect of organisation core business (primarily relating to Corporate Finance, Structured Finance and Investment Banking).
- Working knowledge of other areas of law e.g. Tax, Companies Act, Insolvency, Labour Law.
- Experience in legal due diligence.
- Working knowledge of finance.

- Ability to work on your own and within a team.
- Ability to work on own initiative.
- Strong interpersonal skills.
- Highly effective communication skills – both written and verbal.
- Attention to detail.
- Articulate and detail conscious.
- Negotiation skills.
- Strong decision making and problem-solving skills.
- Legal drafting skills.
- Professional and courteous to all clients (internal and external).
- Accuracy in preparing legal documentation.
- Ability to advice on legal issues related to organisation business.
- Ability to convey legal opinion and argue legally.

Qualification Requirements

- LLB – admitted attorney with at least 3 years post article experience.

Personal Attributes/Behaviours/Attitudes

- Self-motivated.
- High leadership qualities.
- Strong sense of initiative.
- Strong communication.
- Efficient presentation skills.
- High sense of analysis and judgement.
- Integrity.