

POSITION: SENIOR LEGAL ADVISOR – COMMERCIAL
DEPARTMENT: LEGAL SERVICES UNIT
REPORTS TO: LEGAL SERVICES MANAGER
DURATION: 06 MONTHS FIXED-TERM CONTRACT
CLOSING DATE: 19 SEPTEMBER 2025

If you meet the inherent job requirements, please send your detailed CV to recruitment@tianaconsulting.co.za

Role Summary

To provide general legal support to the organisation as part of the deal structuring team. Furthermore, fulfil all statutory, reporting and legal advisory services in accordance with business requirements as well as to provide legal solutions that minimize risk for all complex transactions like acquisitions and green-fields projects.

Outputs

Deal management

- Analyse the commercial aspects of the transaction
- Draft, vet and negotiate a range of commercial agreements e.g. term sheets, loan agreements, sale of shares, sale of business, security documents, etc. in line with NEF's funding terms and conditions
- Ensure agreements are legally accurate and in accordance with the term sheet and as approved by the Investment Committee.
- Ensure agreements are compliant with latest legal developments.
- Provide prompt and sound legal advice and support to NEF in particular the Fund Management Division.
- Consult regularly with team on proposed structures, developments and legal implications thereof.

Due Diligence

- Attend due diligence assessments relating to NEF's investments.
- Conduct due diligence on transactions to support investment teams.
- Negotiate for deals Committee(s).
- Provide legal input to submission papers prepared for Investment Committee(s.)
- Participate in Committees as requested.
- Conduct presentations as part of the deal team.

Quality Assurance

- Build understanding of legal issues, risks and obligations through advice, communications and training for clients.
- Give input to ensure appropriate legal policies and practices are in place to manage the legal obligations and legal risks of the department effectively.
- Manage costs/budget for work carried out externally and legal costs of litigation.

- Identify legal risks and recommend mitigation methods for the risks relating to NEF's investments.

People management

- Monitor progress on work done by legal advisors.
- Checking and supervising other legal advisors' agreement(s).
- Providing skills transfer and mentoring other legal advisors.
- Monitor and mentor legal advisors and paralegals Ad Hoc
- Ensure legal seminars and or workshops are held.
- Conduct ad-hoc activities as allocated by General Counsel and/or Legal Services Manager and Principal

Experience / Skills Required

- Minimum 5 years' post articles experience in similar environment i.e. Private equity, Corporate finance, Management Consulting etc.
- Experience in securities law; and/or
- Experience in insolvency law; and/or
- Solid experience in commercial law; and/or
- Proven working knowledge of Company law, Tax law and NCR
- Experience in legal due diligence.
- Working knowledge of finance.
- Experience in mergers and acquisitions is advantageous.
- In depth knowledge of laws and legal processes in respect of NEF core business (primarily relating to Corporate Finance, Structured Finance and Investment Banking).
- Excellent oral and written communication skills.
- Proven experience in negotiations.
- Ability to engage at all levels.
- Strong decision making and problem-solving skills.
- Legal drafting skills.
- Professional and courteous to all clients (internal and external).
- Accuracy in preparing legal documentation.
- Presentation skills.
- Drafting skills.
- General litigation and business rescue experience

Qualification Requirements

- LLB degree
- Post graduate financial qualification an added advantage
- Admitted Attorney Personal Attributes/Behaviours/Attitudes
- High leadership qualities and teamwork,
- Strong sense of initiative and self-motivated,
- Strong communication skills,
- Efficient presentation skills,
- High sense of analysis, attention to detail and judgement,
- Integrity
- Problem Solving and Strategic Thinking
- Anticipating and Managing Change
- Business insight and Risk Awareness

- Interpersonal Agility
- Resilience and Stress Management
- Rule Orientation