

CAREER OPPORTUNITY

The Council for Scientific and Industrial Research (CSIR) is a leading scientific and technology research organisation that researches, develops, localises and diffuses technologies to accelerate socio-economic prosperity in South Africa. The organisation's work contributes to industrial development and supports a capable state.

Occupational Health and Primary Health care practitioner

About the job:

The CSIR has a vacancy for an **Occupational Health and Primary Health care practitioner** in the Safety Health Environmental Quality. The incumbent will be responsible to provide effectively deliver quality standardized Occupational Health services and the delivery of comprehensive Primary Health Care to all CSIR employees. The position is based in **Pretoria**.

Key responsibilities:

Occupational Health

- Adherence to medical standards of legal compliance with all legislation relevant to Occupational Health, (e.g. OHS Act, COIDA Act, Nursing Act, Codes of Good Practice pertaining to Disability Management; LRA; etc) and ensure that these standards are maintained;
- Effective implementation of medical surveillance and biological monitoring of all CSIR employees (Scientia and Off-sites);
- Implementation medical surveillance as required by OHS Act Regulations (e.g. RHCA (Hazardous Chemical Agents); RHBA (Hazardous Biological Agents); etc.) in consultation with Occupational Health Medical Practitioner, CSIR Radiation Protection Officer and CSIR Occupational Hygienist and Unit Managers;
- Liaise with Occupational Health medical practitioner regarding development, implementation, compilation and updating of medical protocols and health risk assessment reports;
- Conducting of initial, periodic and exit medicals;
- Sign-off on disengagement forms when staff exit the organisation;
- Ensure accurate administration and reporting of health-related matters e.g. medical assessments conducted, treatment given, etc.;
- Evaluation of medical fitness for work;
- Medical attendance, referrals and recommendations in respect of any medical issue;

Primary Health Care

- Deliver comprehensive Primary Health Care services to all CSIR employees.
- Control of dispensary, medicine, etc. and the administration thereof.
- Curative and routine preservation of health services and minor sicknesses to CSIR employees.

- Attendance to medical emergencies on the CSIR Pretoria campus.
- Provide support to all Health Services campaigns e.g. flu vaccinations, HIV testing, etc.
- General administrative duties:
- Care of all medical equipment used in the Medical Centre. Reporting of all required maintenance and calibration to acquire required support.
- Adhere to all Medical Centre procedures and protocols in place.
- Monitor stock of all consumables used (e.g. PPE, medication, mouth pieces, etc.) in the Medical Centre and reporting any required replenishments.
- Completion of daily attendance register of all patients attended to.
- Updating of patient files as and when required e.g. following consultation, receipt of new information, etc.
- Daily engagement with MC Receptions on operational activities (e.g. daily bookings, follow-up bookings, procurement of services or goods, preparation for scheduled consultations, information from external service providers, etc.).
- Attendance of any work-related meetings as may be required.

Qualifications, skills and experience:

- An B Cur Nursing Science/Occupational Health Nursing with at least five years general nursing and occupational health experience;
- Industrial audiometry, noise measurement and calibration and accreditation
- License to Dispense – Department of Health
- Spirometry accreditation
- Registration with South African Nursing Council (SANC).
- Registration with the South African Society Of Occupational Health Nursing Practitioners (SASOHN) as industrial audiologist
- Verbal and written communication
- Teamwork
- Excellence/quality orientation
- Customer service orientation
- Problem solving
- Investigative orientation
- Attention to detail
- Planning and organising
- All international qualifications require an evaluation report / certificate issued by the South African Qualifications Authority (SAQA).

What's in it for you?

The CSIR offers:

- Flexible hybrid work arrangement;
- Learning and development opportunities.
- Competitive and market-related remuneration packages.
- Total guaranteed salary packages which encompass contributions to the pension fund, risk insurance and medical scheme.