

Vacancy: Verification Officer
Remuneration: R37 523 Basic Salary Per Month
Workstation: Ffennell Road
Type: Permanent
Closing Date: 13 March 2025
Email CV to: recruitment@tianaconsulting.co.za

PURPOSE:

Conduct testing, verification and calibration activities on different water flow meters in accordance with flow laboratory quality system, latest edition of Legal Metrology Act, SANS standards, metrological guidelines, SANAS accreditation requirements and 17025 standards.

KEY RESPONSIBILITIES:

- Receive SAP meter test request and schedule removal date with the relevant section.
- Conduct site investigation on meter queries in line with the SOP. Compile an outcome report based on information obtained from conducting sites investigation and compliance audits.
- Witness the removal of meters and ensure that installations are carried out in accordance with the legal requirements. i.e Legal Metrology Act and SANS standards.
- Conduct verifications, tests, calculations and calibrations of different water meters types on different test benches.
- Conduct quality checks, create verification, rejection or calibration certificates within the required turnaround times as per the SLA.
- Conduct inspection and compliance audits of purchased meters to ensure compliance to Legal Metrology Act.
- Conduct method modification or development and validation of new methods.
- Perform ad hoc Inspections on projects related developments on as and when required by City of Johannesburg (CoJ) or any other JW departments.
- Ensure adherence to Verification Officer's powers. i.e Legal Metrology Act and Technical Regulations. Operate the overhead crane to lift heavy equipment and machinery during testing or when required.
- Report malfunctioning of instruments to the Technical Manager.
- Evaluate calibration data of all measuring standards, equipment and ensure it meets the standard specification.
- Conduct equipment in-service checks to ensure the validity of results. Supervise General Workers. Implement Quality Assurance programs to assure confidence in reliability and accuracy of results.
- Attend competency-based assessment to obtain approval by SANAS as a Technical Signatory. Adhering to the legislative requirements of the National Regulator; ISO 17025. Legal Metrology Act, SANS Standards, Accreditation system and CoJ Bi laws. Adhere to occupational health & safety environmental procedures as stipulated by the company and OHS Act.

JOB REQUIREMENTS: ESSENTIAL QUALIFICATIONS AND EXPERIENCE

- Grade 12 (NQF4) (Mathematics & Physical Sciences) or N3 Technical Matric (NQF 4)
- 2 years' experience in Flow Laboratory environment and valid Verification Officer Certificate
- Must be able to attain Technical Signatory status in 18 months of employment
- Valid driver's licence for light vehicle (code B)